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CASJ Research Grant Programme Terms and Conditions

Payments

The applicant must be employed at a UK university/higher education establishment. The payments will be made to this host institution.

High Impact Grants (HIG) will be paid in advance when the host institution has formally accepted the grant (through a co-signed grant acknowledgement/contract).

The *Research Project Grant (RPG)* payments are made annually in advance. The first year's grant is payable when the host institution has formally accepted the grant (through a co-signed grant acknowledgement/contract). Any second annual payments are made only when a progress report has been received and approved by the CASJ.

Reports

The following reports are required:

- *Annual Reports* (for RPGs: to be submitted no later than one month after the end of the grant year) addressing briefly progress made towards objectives, any unforeseen issue or amendments, a financial update, and any other requested information
- *Final Report* (for both HIGs and RPGs: to be submitted no later than three months after the grant comes to an end) containing project outcomes, including planned publications and any other information as specified in the grant agreement and/or End of Grant Report form.

Acknowledging the CASJ's support

The CASJ requires that all grant holders acknowledge support received from us in any publication, posters, presentations or media communication, including media appearances, press releases, book launches and conferences and include our logo where possible (available on request). The CASJ welcomes the opportunity to comment on press releases.

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